



ANTI RAGGING COMMITTEE

MANGALAM COLLEGE OF ENGINEERING

ANTI RAGGING COMMITTEE MEETING-4

Intimation

Academic year : 2019-2020

Venue : VLSI- Embedded Systems Lab

Date & Time : 09-10-2019, 9.35 AM

Objectives:

This committee is set up with an aim to constituted under the policy to prohibit, prevent and eliminate the scourge of ragging.

This is to intimate you that fourth meeting of Anti-ragging committee is scheduled on 11-10-2019 in VLSI- Embedded Systems Lab at 9.35 am. Please attend the meeting.

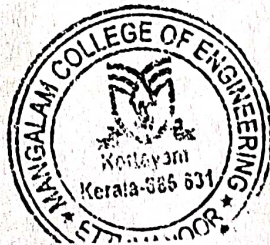
Agenda:

1. To analyze discipline on the days of Arts Fest
2. Plan a date to meet the first year students and enquire whether they are facing any issues.

The following members are hereby requested to kindly attend the Meeting.

S.No.	Name	Designation/Responsibility	Branch	Signature
1.	Dr.Radhakrishnan R	Dean, Student Affairs	CE	
2.	Mr.Rakesh S	Member, Department representative	ECE	
3.	Ms.George Sebastian	Member, Department representative	CSE	
4.	Mr.Manoj Balu	Member, Department representative	ME	
5.	Mr.Jeepa K.J	Member, Department representative	EEE	
6.	Mr.Tinku Mathew Abraham	Member, Department representative	BSH	
7.	Ms.Siby James	Member, Department representative	MBA	

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PRINCIPAL COMMITTEE COORDINATOR
MANGALAM COLLEGE OF ENGINEERING
Ettimanoor



ANTI RAGGING COMMITTEE

MANGALAM COLLEGE OF ENGINEERING

ANTI RAGGING COMMITTEE MEETING

Attendance

Academic year : 2019-2020 Venue : VLSI- Embedded Systems Lab

Date & Time : 11-10-2019, 10:00 AM

S.No	Name	Designation	Branch	Signature	Remarks
1	Dr.Radhakrishnan R	Dean, Student Affairs	CE	<i>[Signature]</i>	
2	Mr.Rakesh S	Member , Department representative	ECE	<i>[Signature]</i>	
3	Ms.George Sebastian	Member, Department representative	CSE	<i>[Signature]</i>	
4	Mr.Manoj Balu	Member , Department representative	ME	<i>[Signature]</i>	
5	Mr.Jeepa K.J	Member , Department representative	EEE	<i>[Signature]</i>	
6	Mr.Tinku Mathew Abraham	Member , Department representative	BSH	<i>[Signature]</i>	
7	Ms.Siby James	Member , Department representative	MBA	<i>[Signature]</i>	

MINUTES OF THE MEETING

The fourth meeting of Anti-Ragging committee 2019-20 was conducted on 11-10-2019 from 9.35 am to 9.50 a in the VLSI- Embedded Systems Lab. The committee members analyzed the the discipline situation during arts fest. Also discussed the need to enquire to 1st year students about their issues if any.

The following points were deliberated:-

1. It was seen that the discipline of students during the arts fest was laudable. The discipline committee of the fest did a commendable job.
2. It is decided to meet te 1st year students (both days scholars and hostellers) after the second series exam to enquire about their issues.

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COMMITTEE COORDINATOR



Action Taken:

- > The Students are called separately and asked about their feedback about the college.

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MANGALAM COLLEGE OF ENGINEERING

ANTI RAGGING COMMITTEE MEETING-1

Intimation

Academic year : 2019-2020

Venue : VLSI- Embedded Systems Lab

Sem: Odd

Date & Time : 28-07-2019, 10.00 AM

Objectives:

This committee is set up with an aim to constituted under the policy to prohibit, prevent and eliminate the scourge of ragging.

This is to intimate you that a meeting of Anti-ragging committee is scheduled on 30-07-2019 in VLSI- Embedded Systems Lab at 3.pm. Please attend the meeting.

Agenda:

1. Display anti-ragging posters in the notice boards of each departments.
2. Filling of anti-ragging undertaking form.
3. Monitoring the interaction between junior students and senior students for 01/08/2019 onwards.

The following members are hereby requested to kindly attend the Meeting.

S.No.	Name	Designation/Responsibility	Branch	Signature
1.	Dr.Radhakrishnan R	Dean, Student Affairs	CE	
2.	Mr.Rakesh S	Member , Department representative	ECE	
3.	Ms.George Sebastian	Member, Department representative	CSE	
4.	Mr.Manoj Balu	Member , Department representative	ME	
5.	Mr.Jeeva K.J	Member , Department representative	EEE	

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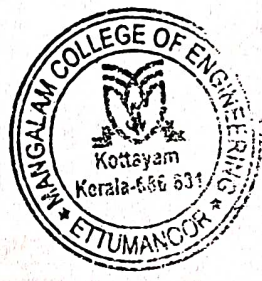
ANTI-RAGGING COMMITTEE

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6.	Mr.Tinku Mathew Abraham	Member , Department representative	BSH	<i>Tinku</i>
7.	Ms.Siby James	Member , Department representative	MBA	<i>Siby</i>

Rakesh
COMMITTEE COORDINATOR

M.A.C.
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ANTI RAGGING COMMITTEE MEETING

Attendance

Academic year : 2019-2020

Venue : VLSI- Embedded Systems Lab

Date & Time : 31-07-2019, 3:00 PM

S.No	Name	Designation	Branch	Signature	Remarks
1	Dr.Radhakrishnan R	Dean, Student Affairs	CE		
2	Mr.Rakesh S	Member , Department representative	ECE		
3	Ms.George Sebastian	Member, Department representative	CSE		
4	Mr.Manoj Balu	Member , Department representative	ME		
5	Mr.Jeepa K.J	Member , Department representative	EEE		
6	Mr.Tinku Mathew Abraham	Member , Department representative	BSH		
7	Ms.Siby James	Member , Department representative	MBA		

MINUTES OF THE MEETING

The first meeting of Anti-Ragging committee 2019-20 was conducted on 31-07-2019 from 3.pm to 43.20 pm in the VLSI- Embedded Systems Lab. The coordinator and committee members discussed about displaying of anti-ragging posters in each department, filling anti-ragging undertaking form and monitoring the interaction between junior students and senior students from 01-08-2019

The following points were deliberated:-

1. It is decided to display anti-ragging posters in each department.
2. It is also been decided to direct the students to fill anti-ragging undertaking form and get the declaration signed by students and parents.
3. It has also been decided to monitor the interaction between junior students and senior students in the department floor, canteen area and at the bus parking area during evening.

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Action Taken:

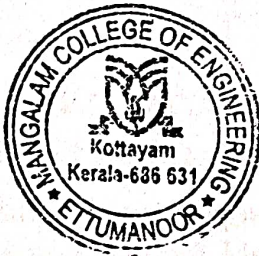
- The previous semester issues discussed and evaluated.

M. A. D.

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COMMITTEE COORDINATOR



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ANTI RAGGING COMMITTEE

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ANTI RAGGING COMMITTEE MEETING-2

Intimation

Academic year : 2019-2020

Venue : VLSI- Embedded Systems Lab

Sem: Odd

Date & Time : 29-08-2019, 10.00 AM

Objectives:

This committee is set up with an aim to constituted under the policy to prohibit, prevent and eliminate the scourge of ragging.

This is to intimate you that second meeting of Anti-ragging committee is scheduled on 31-08 2019 in VLSI- Embedded Systems Lab at 12.50 pm. Please attend the meeting.

Agenda:

1. Progress of documentation of anti-ragging declaration.
2. Collecting and documenting anti-ragging undertaking form

The following members are hereby requested to kindly attend the Meeting.

S.No.	Name	Designation/Responsibility	Branch	Signature
1.	Dr.Radhakrishnan R	Dean, Student Affairs	CE	
2.	Mr.Rakesh S	Member , Department representative	ECE	
3.	Ms.George Sebastian	Member, Department representative	CSE	
4.	Mr.Manoj Balu	Member , Department representative	ME	
5.	Mr.Jeepa K.J	Member , Department representative	EEE	
6.	Mr.Tinku Mathew Abraham	Member , Department representative	BSH	

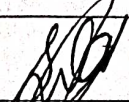
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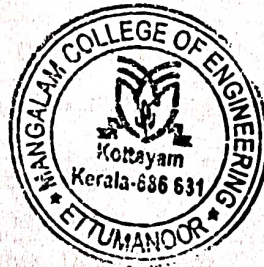
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7.	Ms.Siby James	Member , Department representative	MBA	
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ANTI RAGGING COMMITTEE

MANGALAM COLLEGE OF ENGINEERING

ANTI RAGGING COMMITTEE MEETING

Attendance

Academic year : 2019-2020

Venue : VLSI- Embedded Systems Lab

Date & Time : 31-09-2019, 12.50 PM

S.No	Name	Designation	Branch	Signature	Remarks
1	Dr.Radhakrishnan R	Dean, Student Affairs	CE		
2	Mr.Rakesh S	Member , Department representative	ECE		
3	Ms.George Sebastian	Member, Department representative	CSE		
4	Mr.Manoj Balu	Member , Department representative	ME		
5	Mr.Jeeva K.J	Member , Department representative	EEE		
6	Mr.Tinku Mathew Abraham	Member , Department representative	BSH		
7	Ms.Siby James	Member , Department representative	MBA		

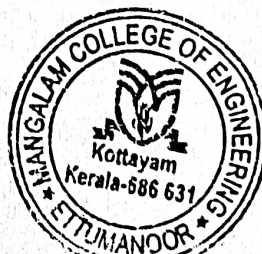
MINUTES OF THE MEETING

The second meeting of Anti-Ragging committee 2019-20 was conducted on 31.08-2019 from 12.50 pm to 1.15 pm in the VLSI- Embedded Systems Lab. The coordinator and committee members discussed about the progress of online filling of anti-ragging declaration. Also discussed about collecting and documenting anti-ragging undertaking form.

The following points were deliberated:-

1. Every department completed the process of online filling anti-ragging declaration.
2. It is decided to collect the anti-ragging declarationsigned by students and parents and complete by 03/09/2019.
3. Every member has been reminded of monitoring the interaction of students in the campus to ensure zero ragging.

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Action Taken:

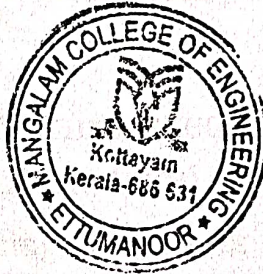
- The progress in filling and Collection in filled-up forms are monitored.

MND

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Rakesh

COMMITTEE COORDINATOR



[Signature]

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ANTI RAGGING COMMITTEE

MANGALAM COLLEGE OF ENGINEERING

ANTI RAGGING COMMITTEE MEETING-3

Intimation

Academic year : 2019-2020

Venue : VLSI- Embedded Systems Lab

Sem: Odd

Date & Time : 26-09-2019, 9.35 AM

Objectives:

This committee is set up with an aim to constituted under the policy to prohibit, prevent and eliminate the scourge of ragging.

This is to intimate you that third meeting of Anti-ragging committee is scheduled on 28-09-2019 in VLSI- Embedded Systems Lab at 3.35 am. Please attend the meeting.

Agenda:

1. Progress of documentation of anti-ragging undertaking form
2. Monitor the discipline for the arts fest on 3rd and 4th of October 2019

The following members are hereby requested to kindly attend the Meeting.

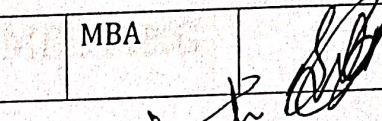
S.No.	Name	Designation/Responsibility	Branch	Signature
1.	Dr.Radhakrishnan R	Dean, Student Affairs	CE	
2.	Mr.Rakesh S	Member , Department representative	ECE	
3.	Ms.George Sebastian	Member, Department representative	CSE	
4.	Mr.Manoj Balu	Member , Department representative	ME	
5.	Mr.Jeepa K.J	Member , Department representative	EEE	
6.	Mr.Tinku Mathew Abraham	Member , Department representative	BSH	


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ANTI RAGGING COMMITTEE

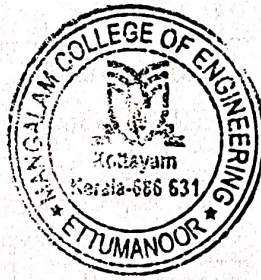
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7.	Ms.Siby James	Member , Department representative	MBA	
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M.A.N.

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COMMITTEE COORDINATOR



A.J.

PRINCIPAL
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ANTI RAGGING COMMITTEE

MANGALAM COLLEGE OF ENGINEERING

ANTI RAGGING COMMITTEE MEETING

Attendance

Academic year : 2019-2020 Venue : VLSI- Embedded Systems Lab
Date & Time : 28-09-2019, 3:55 AM

S.No	Name	Designation	Branch	Signature	Remarks
1	Dr.Radhakrishnan R	Dean, Student Affairs	CE		
2	Mr.Rakesh S	Member , Department representative	ECE		
3	Ms.George Sebastian	Member, Department representative	CSE		
4	Mr.Manoj Balu	Member , Department representative	ME		
5	Mr.Jeepa K.]	Member , Department representative	EEE		
6	Mr.Tinku Mathew Abraham	Member , Department representative	BSH		
7	Ms.Siby James	Member , Department representative	MBA		

MINUTES OF THE MEETING

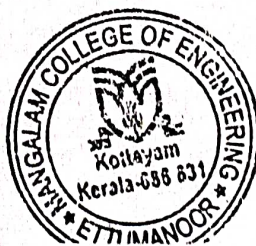
The third meeting of Anti-Ragging committee 2019-20 was conducted on 28-09-2019 from 3.55 am to 4.15 a in the VLSI- Embedded Systems Lab. The coordinator and committee members discussed about the progress of anti-ragging documentation and discipline situation during arts fest. And the need to be vigilant on Two days of arts-fest.

The following points were deliberated:-

1. Every department has completed the documentation of anti-ragging declaration signed by students and parents.
2. It is decided to monitor the discipline on the days of arts fest 3rd and 4th of October 2019.

COMMITTEE COORDINATOR

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Action Taken:

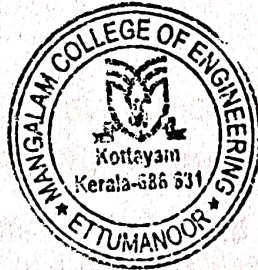
- The display of anti-ragging posters in the notice boards done.
- Filling of anti-ragging declaration forms started.

M.D.

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Rakesh

COMMITTEE COORDINATOR



[Signature]

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Mangalam College of Engineering.
GRIEVANCE + REDRESSAL.

Meeting Minutes.

Month + Date : April. 2019.
Date + Time : 30-4-2019 ;
Venue : EEE Department.

To Attendance.

Susan. V. Ninan	: EEE	: <u>Susan V. Ninan</u>
Jyothisse R.	: EC	: <u>Jyothisse</u>
Surya Sasidharan	: CE	: <u>S</u>
Neera Joseph	: CS	: [Absent]
Neeba Sabu.	: EE	: <u>Neeba</u>
Abu Thomas.	: ME	: <u>A</u>

Topics Discussed

A complaint of eve teasing was submitted by a girl student. The concerned boys were given counselling by the respective department HOD. The problem was amicably settled. The papers were handed over to the women cell.

All HODs to monitor evening classes.

Prepared By :

Susan V. Ninan

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Susan V. Ninan

Mangalam College of Engineering
 LITERATURE + RECREATION

Meeting Minutes

Month + Date : March - 2019
 Date + Time : 28-03-19 , 2:30 pm
 Venue : EEE Department

In Attendance:

Suresh V Nimesh	(EEE)	<i>[Signature]</i>
Jyothirma A	(EE)	<i>[Signature]</i>
Srujan Sankaran	(CE)	<i>[Signature]</i>
Neha Joseph	(CS)	<i>[Signature]</i>
Neha Sahu	(EE)	<i>[Signature]</i>
Abu Thomas	(DE)	<i>[Signature]</i>

Topics Discussed

Women Day was celebrated on 8-3-2019 in the Digital theatre. During the interactive session the students requested the Principal to allot a day for arts festival celebration this semester and also for all batches. Head faculty put in a request to permit them to wear loose sarees to counter the summer heat.

Proposed By -



[Signature]
 V. Nimesh
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Action Taken -

[Signature]
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Mangalam Engineering College GRIEVANCE + REDRESSAL.

Meeting Minutes.

Month + Date : February, 27:02.2019.
Time : 3:00 pm.
Venue : EEE Department.

To Attendance.

- Susan V Ninan: (EE)
- Jyothisree. R (EC)
- Surya Sasidharan. (CE)
- Neena Joseph (CS)
- Neeba Sabu. (EE)
- Abu Thomas. (ME)

Susan V. Ninan
Jyothisree R
Surya Sasidharan
Neena Joseph
Neeba Sabu
Abu Thomas

Topics Discussed.

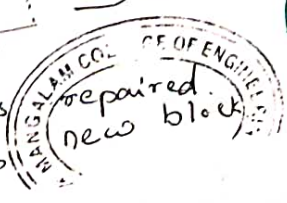
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Notice was read in every class about the existance of a website for representing any grievance. mail id: grievances@mangalam.in
 As per Principals request, daily attendance was to be closely monitored.

P₂

Students complained about a faulty water cooler in main block.
 Prepared by: Susan V. Ninan: *Susan*

Action taken
 The cooler was repaired.
 installed in side new block.



A new water cooler was installed.
 MANGALAM COLLEGE OF ENGINEERING
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Mangalore College of Engineering
Career & Placement

Meeting Minutes

Month & Year : October 2019
 Date & Time : 29/10/2019, 2-PM
 Venue : Electrical Dept

Attendances

Jyothisse : EC
 Nema Joseph : CS
 Abu Thomas : ME
 Neeba Saba : EE
 Aswathy Soman : CE

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[Signature]
[Signature]
[Signature]

Topics discussed

Class tutors were to monitor all students in their respective classes and convey the regular importance of regular attendance and discipline in college campus.

Students of EEE dept complained about the cooler in the first floor.

Action taken

The request for placing a cooler in EEE dept is handed over to chairman ^{and} finance & hope that it will be realized soon.
[Signature]

Action Taken Report: of Grievance reported in the Date: 2 of October.

Sl.No	Grievance	Action taken by	Action Taken
1.	Im Proper functioning of Cooler in 1st floor Main Block.	Reahumath Beehy K A ASSOC. Prof., EEE	<ul style="list-style-type: none"> Complaint is forwarded to Princy & chairman Cooler is repaired

Grievance and Redressal Cell
Co-ordinator

Rahmad







Principal

Mangalam College of Engineering
Grievance & Redressal

Meeting Minutes

Month & Date : September 2019
Date & Time : 23/09/19, 3.00pm.
Venue : EEE Dept.

Attendance

Jyothisree R - EC	
Surya Sasidharan - CE - on leave	
Neena Joseph - CS	
Abu Thomas - ME	
Neeba Sabu - EEE	
Aswathy Soman - CE	

Topics discussed.

No Grievance Reported -

The need of an effective remedial classes for students be discussed

By Ratna



Mangalam College of Engineering Grievance & Redressal

Meeting minutes

Month & Date : August 2019.
 Date & Time : 20/08/19, 2.30 PM.
 Venue : EEG Dept.

Attendance

- Jyothisree R - EC
- Neena Joseph - CS
- Abu Thomas - ME
- Neeba Sabu - EEE
- Surya Sasidharan - CE - absence
- Aswathy - CE Amity

Topics discussed:

No Grievance reported

The importance of attendance monitoring, first year results, proper uniform etc were discussed.

By Rajith


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Mangalam College of Engineering
Grievance & Redressal

Meeting Minutes

Month & Date : July, 2019
Date & Time : 15/7/19, 3:00 pm.
Venue : EEE Dept.

Attendance:

Jyothisree R : EC
Neena Joseph : CS
Abu Thomas : ME
Neeba Saba : EEE
Surga Sasidharan : CE

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Topics discussed.

No grievance reported (semester based matters regarding to the beginning of new semesters and the discipline of students were discussed).

By

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Mangalam College Of Engineering
 Grievance & Redressal.

Meeting Minutes

Month and Date : June , 29-06-19
 Date & Time : 29-06-19 , 2.30/pm
 Venue : RER Dept.


In Attendance

Iyothisree R	:	EC	:	
Surya Sariotharom	:	CE	:	
Muna Joseph	:	CS	:	
Abu Thomas	:	ME	:	
Neeba Sabu	:	ER	:	

Topic Discussed:

No grievance reported (Semester Break)

Prepared by : Neeba Sabu







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Mangalam College of Engineering 51
Grievance & Redressal.

Meeting Minutes:

Month & Date : May, 2019.
Time & Date : 6.06-2019
Venue : EEE Dept 2.30pm

To Attendance:

Jyothisnu R	: EC	
Surya Sasidharan	: CE	
Neena Joseph	: CS	
Abu Thomas	: ME	
Neeba Sabu	: EE	

Topics Discussed:

No grievance Reported Semester break

prepared by : Neeba Sabu : 



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WOMEN'S FORUM

MANGALAM COLLEGE OF ENGINEERING

WOMEN'S FORUM MEETING

Intimation

Academic Year : 2019 – 2020

Venue : Mechanical Sem...

Date & Time : 17/01/2020, 1:30PM

The following members are hereby requested to attend the meeting.

S.No	Name	Designation	Department	Remarks
1.	Dr. Manoj George	Professor	Principal	Chairman
2.	Ms. Neethu Maria John	Assistant Professor	CSE	Committee Member
3.	Ms. Nitheesha K Gopal	Assistant Professor	BSH	Committee Member
4.	Ms. Aswathy Soman	Assistant Professor	CE	Committee Member
5.	Ms. Riya Sara Joy	Assistant Professor	ECE	Committee Member
6.	Ms. Preethi Sebastian	Assistant Professor	EEE	Committee Member
7.	Ms. Jeenu Mathew	Assistant Professor	MBA	Committee Member

Agenda

- To discuss the activities of the women's cell for the academic year 2019 – 2020
- To enhance the women's empowerment activities
- To discuss regarding methods to strengthen our students against sexual harassments and recent complaints

Committee Coordinator

Internal Quality Assurance Cell (IQAC)
Mangalam College of Engineering



Principal
Mangalam College of Engineering

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Minutes of the meeting hold on 17/01/2020

Venue :- Mechanical Seminar hall

Time :- 1:30 PM.

* Points Discussed.

- Reviewed the activities and programs coordinated in the last semester.
- Discussed ~~the~~ Regarding why students are not coming forward.
- Planned women's day programs.
- .

* Members Attended.

- 1) Ms. Neethu Maria John (Chair) (CSE)
- 2) Nithesha K Gopal (BSM)
- 3) Aswathy Soman (CE)
- 4) ~~Johyosee~~ Jyothiraj (ECE)
- 5) Preethi Sebastian (EEE)
- 6) Ms. Jeenu Mathew (MBA)

* Action taken.

- Staff must & should enlighten students regarding the working of women's forum.
- Decided the keynote speaker & Programs to be conducted on 8th March Women's day.
- Decided to conduct some orientation programs for students.

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WOMEN'S FORUM

MANGALAM COLLEGE OF ENGINEERING

WOMEN'S FORUM MEETING

Intimation

Academic Year : 2019 – 2020

Venue : Mechanical Seminar hall

Date & Time : 18/10/2019, 1:30PM

The following members are hereby requested to attend the meeting.

S.No	Name	Designation	Department	Remarks
1.	Dr. Manoj George	Professor	Principal	Chairman
2.	Ms. Neethu Maria John	Assistant Professor	CSE	Committee Coordinator
3.	Ms. Nitheesha K Gopal	Assistant Professor	BSH	Committee Member
4.	Ms. Aswathy Soman	Assistant Professor	CE	Committee Member
5.	Ms. Riya Sara Joy	Assistant Professor	ECE	Committee Member
6.	Ms. Preethi Sebastian	Assistant Professor	EEE	Committee Member
7.	Ms. Jeenu Mathew	Assistant Professor	MBA	Committee Member

Agenda

- To discuss the programs for the women's day.
- To enhance the women's empowerment activities through women's forum
- To discuss regarding the actions to be taken against sexual harassment complaints

Committee Coordinator

Neethu

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31

Minutes of the meetings held on 12/10/2019.

Venue :- Mechanical Seminars hall

Time :- 1:30 pm.

* Points Discussed.

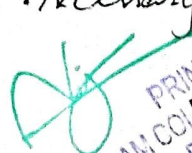
- Recent complains collected from students are revised.
- Discussed regarding the women's day celebrations.
- ~~Allowed~~ Proposed to hold webinars & seminars to be conducted during even semester.
- Recent complaints regarding sexual harassment issues were discussed.

* Members Attended.

- 1) Ms. Neethu Maria John. (Chair) (CSE)
- 2) Ms. Nitheesha K Crokol. (BSH)
- 3) Ms. Aswathy Somen (CE)
- 4) Ms. Priya Sara Joy. (ECE)
- 5) Ms. Preethi Sebastian (EEE)

* Decision / Action Taken.

- Formed a committee for Women's day program for even semester.
- No Action for sexual harassment is taken as no one complained.
- Methods & measures to be taken ~~for~~ to make student move forward were discussed and necessary actions.


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WOMEN'S FORUM

MANGALAM COLLEGE OF ENGINEERING

WOMEN'S FORUM MEETING

Intimation

Academic Year : 2019 – 2020

Venue : Mechanical Seminar hall

Date & Time : 24/07/2019, 1:30PM

The following members are hereby requested to attend the meeting.

S.No	Name	Designation	Department	Remarks
1.	Dr. Manoj George	Professor	Principal	Chairman
2.	Ms. Neethu Maria John	Assistant Professor	CSE	Committee Coordinator
3.	Ms. Nitheesha K Gopal	Assistant Professor	BSH	Committee Member
4.	Ms. Aswathy Soman	Assistant Professor	CE	Committee Member
5.	Ms. Riya Sara Joy	Assistant Professor	ECE	Committee Member
6.	Ms. Preethi Sebastian	Assistant Professor	EEE	Committee Member
7.	Ms. Jeenu Mathew	Assistant Professor	MBA	Committee Member

Agenda


- To discuss the activities of the women's cell for the academic year 2019 – 2020
- To enhance the women's empowerment activities
- To discuss regarding methods to strengthen our students against sexual harassments


Committee Coordinator

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Minutes of the Meeting held on 24/07/2019.

Venue :- Mechanical Seminar hall
Timing :- 1:30 PM.

* Points Discussed.

- Reviewed the Activities and programs conducted in the previous Academic year.
- Discussed the Activities to be coordinated in this ~~the~~ Academic year.
- Motivate girl students to improve their confidence.
- Arrange some expert talks.
- Staffs are requested to provide more importance to the security of girl students.
- Arranged Staff Volunteers for ~~the~~ monitoring Sexual harassment issued.

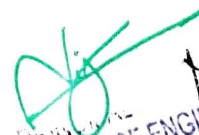
* Members Attended.

- 1) Neethu Maria John (CSE)
- 2) Nitheesha K Gopal (BSH)
- 3) Priya Sara Joy (ECE)
- 4) Preethi Sebastian (EEE)
- 5) Ms. Aswathy Soman (CE)
- 6) Ms. Jeenu Mathew (MBA)
- 7)

Preethi Sebastian

* Action taken.

- Planned to conduct Seminars on Women empowerment
- Arranged staff volunteers for monitoring Sexual harassment issues.
- Decided to choose student Representatives


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Minutes of meeting held on 28/02/19

Venue: CE Dept

Time: 3 pm

Matters discussed

1. Activities of current semester
2. Need for motivating girl students
3. No major complaints were reported during last semester
- 5.

Members attended

1. Suresh Sasidharan (Chair) (CE Dept) ✓
2. Susan V Ninas (EEE Dept)
3. Jyothisree KR (ECE Dept)
4. Dewi Devasi (MBA Dept)
- 5.
- 6.
- 7.

Actions taken

1. Decided to conduct International Women's day Celebrations at college campus at March 8, 2019
2. Activities of Women's day Celebrations.

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WOMEN'S FORUM

MANGALAM COLLEGE OF ENGINEERING

WOMEN'S FORUM MEETING

Intimation

Academic Year : 2019 – 2020

Venue : Mechanical Seminar hall

Date & Time : 20/03/2020, 1:30PM

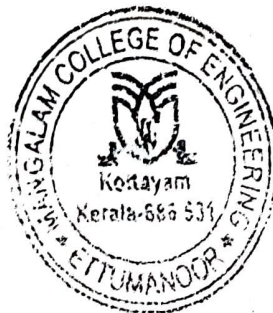
The following members are hereby requested to attend the meeting.

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7.	Ms. Jeenu Mathew	Assistant Professor	MBA	Committee Member

Agenda

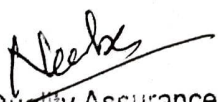
- To enhance the women's empowerment activities through women's forum
- To discuss regarding the actions to be taken against sexual harassment complaints during this academic year


Committee Coordinator




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Minutes of the meeting held on 20/03/2020

Venue :- Mechanical Seminars hall

Time :- 1:30 pm.

* Points Discussed.

- Covid spread is becoming a serious issue and may lead to lockdown.
- Discussed Regarding the ~~measures~~ measures to be taken.
- Complaint ~~analysis~~ regarding covid spread and students aware. are discussed.
- Discussed regarding mobile sexual harassment messages. and ~~measures~~ measures to be taken.

* Members Attended.

- 1) Mrs. Nethi Maria John (Chair) (CSE)
- 2) Niltheesh K Chopal. (BST)
- 3) Aswathy Soman (CE)
- 4) Anjana baby (CE)
- 5) Riya Sara Joy (ECE)
- 6) Preethy Sebastian (EEE)
- 7) Ms. Jenu Mathew (MBA).

* Action taken / Decision taken

- Decided to conduct meetings in online if lockdown is issued.
- Decided to conduct webinar's on how to students. with messages.
- Staff advisors are requested to give special to girls and regarding their security.

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